

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, May 31, 2023
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacquie Bateman	Councillor (virtual left at 12:11 p.m. and rejoined the meeting at 12:48 p.m.)
Peter F. Braun	Councillor
Cameron Cardinal	Councillor (left at 10:55 a.m.)
Darrell Derksen	Councillor (left at 1:42 p.m.)
David Driedger	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor
Ernest Peters	Councillor

REGRETS:

ADMINISTRATION:

Caitlin Smith	Director of Planning and Agriculture/Acting CAO
Willie Schmidt	Fleet Maintenance Manager
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
Jannelle Veenstra	Finance Controller
Landon Driedger	Agricultural Fieldman

ALSO PRESENT: Members of the Public

Minutes of the Regular Council Meeting for Mackenzie County held on May 31, 2023 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 23-05-458 MOVED by Councillor Braun

That the agenda be adopted with the following additions:

- 4. f) Mitigation (*FOIP Section 25*)
- 8. a) Flood Mitigation Contracts

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the May 9, 2023 Regular Council Meeting

MOTION 23-05-459

MOVED by Councillor Wardley

That the minutes of the May 9, 2023 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Business Arising out of the Minutes

None.

**GENERAL
REPORTS:**

8. a) Flood Mitigation Contracts (ADDITION)

MOTION 23-05-460
Requires Unanimous

MOVED by Councillor Cardinal

That a Special Council Meeting be scheduled for June 16, 2023 at 2:00 p.m. for the awarding of the Flood Mitigation Contracts.

CARRIED UNANIMOUSLY

MOTION 23-05-461
Requires Unanimous

MOVED by Councillor Wardley

That the Flood Recovery Steering Committee be authorized to open and review the Flood Mitigation Contracts and make recommendations to Council at the Special Council Meeting on June 16, 2023.

CARRIED UNANIMOUSLY

CLOSED MEETING:

4. Closed Meeting

MOTION 23-05-462

MOVED by Councillor Wardley

That Council move into a closed meeting at 10:11 a.m. to discuss the following:

- 4.a) 100A Street Update
- 4.b) Vacant Lot Purchase 10105-100 Ave – Budget Amendment
- 4.c) PLS 140031 – South of High Level Lands – Public Land Sale
- 4.d) 2023 Bursary Applications
- 4.e) Out of Scope Staff Overtime Compensation – Gull Lake Fire (HWF 042)

CARRIED

The following individuals were present during the closed meeting discussion. (MGA Section 602.08(1)(6))

- All Councillors Present
- Caitlin Smith, Director of Planning and Agriculture/Acting CAO
- Willie Schmidt, Fleet Maintenance Manager
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Jannelle Veenstra, Finance Controller joined the meeting at 10:34 a.m., Councillor Cardinal left the meeting at 10:55 a.m.

MOTION 23-05-463

MOVED by Councillor Peters

That Council move out of a closed meeting at 11:02 a.m.

CARRIED

Reeve Knelsen recessed the meeting at 11:02 a.m. and reconvened the meeting at 11:14 a.m.

CLOSED MEETING:

4. a) 100A Street Update

MOTION 23-05-464

MOVED by Councillor Smith

That the 100A Street Update be received for information.

CARRIED

CLOSED MEETING:

4. b) Vacant Lot Purchase 10105-100 Ave – Budget Amendment

MOTION 23-05-465 MOVED by Councillor Braun

That the Capital Budget be amended by \$310,000 for the 10105-100 Avenue for purchase project, with \$50,000 in funding coming from the Emergency Services Reserve, and \$260,000 in funding coming from the General Capital Reserve.

CARRIED

CLOSED MEETING: 4. c) PLS 140031 – South of High Level Lands – Public Land Sale

MOTION 23-05-466 MOVED by Councillor Wardley
Requires 2/3

That the 2023 Capital Budget be amended to Include PLS 140031 – South of High Level Lands Project with \$1,313,858 with funding coming from a 10 year borrowing debenture.

CARRIED

MOTION 23-05-467 MOVED by Councillor Derksen

That administration sign an offer to purchase and start negotiations with Alberta Transportation for PLS 140031 – South of High Level Lands.

CARRIED

Councillor Bateman declared herself in conflict and left the meeting at 11:16 a.m.

CLOSED MEETING: 4. d) 2023 Bursary Applications

MOTION 23-05-468 MOVED by Councillor Driedger

That Council awards 11 bursary recipients as discussed for the total amount of \$24,000, and that administration re-advertise the bursary program with an extension date of June 30, 2023, and present any new applicants to Council for review and consideration.

CARRIED

Councillor Bateman rejoined the meeting at 11:17 a.m.

MOTION 23-05-469 **MOVED** by Councillor Wardley

That administration research the possibility of partnering with Northern Alberta Development Council (NADC) in regards to a matching bursary program.

CARRIED

CLOSED MEETING: **4. e) Out of Scope Staff Overtime Compensation – Gull Lake Fire (HWF 042)**

MOTION 23-05-470 **MOVED** by Councillor Smith

That out-of-scope employees be authorized to receive overtime compensation for May 6th and 7th for the 2023 Gull Lake HWF-042 Fire.

CARRIED

TENDERS: **5. a) None**

PUBLIC HEARINGS: **6. a) None**

DELEGATIONS: **7. a) None**

PLANNING & DEVELOPMENT: **15. a) Bylaw 1296-23 to Repeal Bylaw 1280-23 Land Use Bylaw Amendment to Rezone Part of NW 24-107-14-W5M (Blumenort) (HANDOUT)**

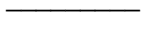
MOTION 23-05-471 **MOVED** By Councillor Peters

That first reading be given to Bylaw 1296-23 to repeal Bylaw 1280-23 LUB Amendment to Rezone Agricultural “A” to Rural Industrial General “RIG”.

CARRIED

AGRICULTURE SERVICES: **9. a) Budget Amendment - Agricultural Service Board 2020-2024 Grant Increase**

MOTION 23-05-472 **MOVED** by Councillor Wardley
Requires 2/3



That the 2023 Agricultural Operating Budget be amended by \$42,340, with funding coming from Agricultural Service Board amending Grant Agreement.

CARRIED

AGRICULTURE SERVICES:

9. b) Roadside Spraying Contract – Increase Request

MOTION 23-05-473
Requires 2/3

MOVED by Councillor Peters

That the Roadside Spraying Contract be increased by \$3,307 with funding coming from the 2023 Operating Budget.

CARRIED

COMMUNITY SERVICES:

10. a) None

FINANCE:

11. a) Financial Reports – January 1 – April 30, 2023

MOTION 23-05-474

MOVED by Councillor Wardley

That the financial reports for January to April 30, 2023 be received for information.

CARRIED

FINANCE:

11. b) Appointment of Auditors

MOTION 23-05-475

MOVED by Councillor Wardley

That Wilde and Company Chartered Accountants be appointed as the County’s auditors for the 2023-2026 term.

CARRIED

FINANCE:

11. c) Councillor Expense Claims

MOTION 23-05-476
Requires 2/3

MOVED by Councillor Wardley

That the Council operating funds from the Federation of Canadian Municipalities budget in the amount of \$19,440 be reallocated to the following:

Economic Developers Association	\$10,500
Mackenzie Frontier Association Tradeshows	\$ 6,940
Community Planning Association of Alberta	\$ 2,000

CARRIED

MOTION 23-05-477 **MOVED** by Councillor Braun

That the expense claims which include honorariums and mileage for attendance at the Tradeshows on behalf of the Mackenzie Frontier Tourism Association be approved.

CARRIED

FINANCE: **11. d) Members at Large Expense Claims**

MOTION 23-05-478 **MOVED** by Councillor Driedger

That the Member at Large Expense Claims for April and May 2023 be received for information.

CARRIED

**PROJECTS &
INFRASTRUCTURE:** **12. a) Budget Amendment - Asphalt Paving 105 Avenue**

MOTION 23-05-479 **MOVED** by Councillor Driedger
Requires 2/3

That the 2023 Capital Project Budget be amended to include the Asphalt Paving 105 Avenue Project in the amount of \$52,944, with \$9,763 coming from Local Improvement Tax, and \$43,181 from Road Reserve.

CARRIED

OPERATIONS: **13. a) Capital Project - AWD 160M Graders X3 (2021)
Auction**

MOTION 23-05-480 **MOVED** by Councillor Wardley
Requires 2/3

That administration proceed with the auction on June 6, 2023 as discussed and include an online bidding option.

CARRIED

Reeve Knelsen recessed the meeting at 12:10 p.m., Councillor Bateman left the meeting at 12:11 p.m. and Reeve Knelsen reconvened the meeting at 12:43 p.m.
Councillor Bateman rejoined the meeting at 12:48 p.m.

UTILITIES:

14. a) None

COMMITTEE OF THE WHOLE ITEMS:

17. a) Business Arising out of Committee of the Whole

None.

COUNCIL COMMITTEE REPORTS:

18. a) Council Committee Reports (verbal)

MOTION 23-05-481

MOVED by Councillor Smith

That the Council Committee Reports (verbal) be received for information.

CARRIED

CLOSED MEETING:

4. Closed Meeting

MOTION 23-05-482
Requires Unanimous

MOVED by Councillor Peters

That Council move into a closed meeting at 1:17 p.m. to discuss the following:

4.f) Mitigation (*FOIP Section 25*) (*ADDITION*)

CARRIED UNANIMOUSLY

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present excluding Councillor Cardinal
- Caitlin Smith, Director of Planning and Agriculture/Acting CAO
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Caitlin Smith, Director of Planning and Agriculture/Acting CAO and Louise Flooren, Manager of Legislative & Support Services/Recording Secretary left the meeting at 1:28 p.m.
Councillor Derksen left the meeting at 1:42 p.m.

MOTION 23-05-483
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That Council move out of a closed meeting at 1:52 p.m.

CARRIED UNANIMOUSLY

**COUNCIL
COMMITTEE
REPORTS:**

18. b) Municipal Planning Commission Meeting Minutes

MOTION 23-05-484

MOVED by Deputy Reeve Sarapuk

That the approved Municipal Planning Commission meeting minutes of April 20, 2023 and the unapproved Municipal Planning Commission meeting minutes of May 11, 2023 be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

19. a) Information/Correspondence

MOTION 23-05-485

MOVED by Councillor Wardley

That the correspondence previously sent to Minister Nixon in regards to Alberta Works be sent to the newly appointed Minister of Seniors, Community and Social Services once the Premier assembles the new cabinet.

CARRIED

NOTICE OF MOTION: 20. a) None

**NEXT MEETING
DATES:**

21. a) Next Meeting Dates

Regular Council Meeting
June 6, 2023
10:00 a.m.
Fort Vermilion Council Chambers

Committee of the Whole Meeting
June 27, 2023
10:00 a.m.

Fort Vermilion Council Chambers

ADJOURNMENT: 22. a) Adjournment

MOTION 23-05-486 MOVED by Deputy Reeve Sarapuk

That the Council meeting be adjourned at 2:06 p.m.

CARRIED

These minutes were approved at the June 6, 2023 Regular Council Meeting.

(original signed)

Josh Knelsen
Reeve

(original signed)

Byron Peters
Interim Chief Administrative Officer

